



Instructional Coach for Literacy (Pre-K - Grade V)

About the Park School

The Park School is a Pre-K to Grade VIII independent school in Brookline, MA dedicated to excellence in education. The cornerstone of Park's program is academic excellence, combining both high standards of scholarship and the encouragement of each child to develop to his or her greatest potential. Our school community fosters a nurturing environment in which children develop curiosity, express creativity, appreciate the value of hard work and discipline, and experience the joy of learning. Park's faculty encourages each student to strive for intellectual, physical and moral growth and to become contributing members of the community. At the Park School, faculty engage respectfully with families and demonstrate sensitivity to cultures, values, configurations, and beliefs.

The Pre-K to Grade V Literacy Coach is a member of the school's Lower Division and reports to the Lower and Middle Division Head. In support of the school's mission and curricular goals, this full time, 10-month position is responsible for coaching faculty in Grades Pre-K - V in collaboration with the Lower Division Head.

A Park School Literacy Coach approaches their work with flexibility and support. A coach enhances teachers' ability to provide instruction that builds students' sense of engagement in the ownership of learning. The coach works with administrators and teachers to collect, analyze, and interpret data, and use it to guide instructional decisions.

Roles and Responsibilities

- Provide individualized partner-based, classroom coaching support to individual Pre-K - Grade V teachers
 - Model best practice lessons in the classroom
 - Observe teaching and learning, followed by reflective feedback conversations
 - Facilitate teacher reflection, goal setting, and action planning for both student outcomes and teacher growth
- Provide engaging and essential professional development based on curriculum and instructional needs of teachers
 - Introduce new ideas and current research about best teaching practices, as well as develop content knowledge in teachers
- Oversee Pre-K - Grade V literacy assessment procedures, training, and data collection in collaboration with Lower Division Head
- Contribute to cross-divisional conversations ensuring best practices in literacy
- Serve on Pre-K - Grade VIII program review committee in a review year
- Participate fully in ongoing professional development

Qualifications

- Bachelor's or Master's degree required in Elementary Education or Literacy
- Minimum of 5 years teaching experience at the elementary level
- Depth of understanding in all aspects of literacy development, research-based practices and current trends in elementary literacy education, with a focus on student development in Grades Pre-K - V
- Creativity and innovation in curriculum and instruction, with a large repertoire of learning strategies and teaching methods, including differentiated instruction and student-centered learning
- Outstanding presentation and facilitation skills
- Demonstrated success with faculty support and facilitating professional growth (i.e., as a coach, mentor, teacher leader, etc.)
- Experience with Teacher's College Reading and Writing Units of Study preferred
- Experience using a variety of assessment data to inform instruction
- Outstanding organizational and interpersonal (communication, problem-solving, conflict management, collaboration) skills
- An understanding of adult learning theory

Application Information

- Please visit The Park School Employment [page](#) to complete an application and upload your resume, cover letter, a 1-page educational philosophy statement [For Admin and Teaching positions], and names of three references.
- Competitive salary and benefits, including a strong professional development program, will be commensurate with qualifications and experience. The Park School welcomes candidates who will add to the diversity of our community and who have demonstrated commitment to diversity, equity and inclusion in their teaching and learning.
- The Park School is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national or ethnic origin, ancestry, sex, disabilities, sexual orientation, gender identity and expression or family composition or any other status protected by applicable law in the administration of its employment, education, admission, financial aid, and other policies and programs.