

Associate Dean for Research and External Funding

Kansas State University

College of Education

General Description of the Position:

The Associate Dean for Research and External Funding serves as a catalyst for identifying opportunities, facilitating interdisciplinary projects, and working with campus-wide initiatives related to faculty research and external funding efforts; promoting, supporting, and recognizing faculty and student research development and success; coordinating graduate studies; and facilitating college-wide initiatives related to the mission of the College. This is a full-time, 12-month position beginning no later than August 2019.

Information about the College and University:

For information about the College of Education, see <http://coe.ksu.edu>. The College of Education is dedicated to “Preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world.”

Kansas State University is a comprehensive land-grant university of over 22,000 students and nearly 3,000 faculty located in Manhattan, Kansas. The university is recognized by the Princeton Review as one of America's best colleges, and U.S. News & World Report lists the university among the top 75 public universities in the country. It is a three-campus system with the main campus located in Manhattan, and the other campuses in Olathe and Salina. Online degree programs, professional development conferences and workshops, and enrichment classes and programs are offered through the K-State Global Campus.

Serving approximately 1,300 undergraduate and 900 graduate students, the College of Education is accredited by the National Council for Accreditation of Teacher Education (NCATE) and the Kansas State Department of Education. The College prepares more K-12 teachers than any other institution in Kansas and has received national recognition for its Professional Development School model. The College also houses nationally recognized graduate programs, including but not limited to masters and doctoral programs in student affairs and counseling, curriculum and instruction, and educational leadership, as well as housing national and international centers.

Manhattan is a community that provides access to a wide range of educational, cultural, medical, and recreational programs and facilities. The local economy is bolstered by K-State and its proximity to Fort Riley, a large U.S. Army installation. Surrounded by the beautiful Flint Hills and future home of the National Bio and Agro-Defense Facility (NBAF), Manhattan is located 50 miles west of the state capital of Topeka and 125 miles west of Kansas City.

Diversity and Inclusion:

Kansas State University embraces diversity and promotes inclusion in every sector of the institution. The university actively seeks candidates whose commitments and contributions will advance the University's commitment to the Principles of Community.

Job Description/Responsibilities:

1. Research: Oversee College-wide research initiatives and support, represent the College at Research Associate Deans Council, manage Distinguished Education Research Scholar lecture series, maintain active research agenda and professional engagement
2. External Funding: Promote and build capacity for external funding awards to faculty, promote College participation in large cross-college proposals at the university level, successfully pursue external funding
3. Graduate studies: Represent the College at meetings of the Graduate School, convene graduate faculty meetings, convene department graduate program directors and follow-up with needed actions
4. Teach research courses, as needed, and supervise graduate students
5. Represent the Dean and complete additional duties as needed

Required Minimum Qualifications:

1. Doctoral degree in education or closely aligned field
2. Minimum of three years of experience in higher education administration, leadership, or program/center directorship
3. Qualifications for full professorship, including a high level of research experience and significant research publications
4. Strong record of developing successful proposals for external funding and guide faculty in securing external funding.
5. Research expertise with ability to teach research courses and guide students and faculty in conducting research
6. Ability to work in a team-based environment to achieve common goals
7. Demonstrated commitment to diversity and inclusion

Preferred Qualifications:

1. Has been a PI or Co-PI on at least one large multi-department, college or university project funded at the federal level supporting the mission of a college of education.
2. Success in coaching the development of proposals for external funding

Special Instructions to Applicants:

All application materials must be submitted electronically at:

<http://careers.k-state.edu/cw/en-us/job/502567/associate-dean-for-research-and-external-funding>

Applicants must upload the following items:

1. A letter of application describing how educational background and professional experience meet the required and preferred qualifications for the position, including achievements and future research plans
2. A curriculum vitae
3. A transcript showing the highest degree earned (unofficial transcripts may be submitted; official transcripts are required if invited for an on-campus interview)

Within the application website, the names and contact information (email address and phone number) for three professional references (e.g., professional supervisors, professors) must be entered.

For questions, email Dr. David Thompson, Search Committee Chair, at thomsond@ksu.edu.

Applicants must be currently authorized to work in the United States at the time of employment.

Screening of Applications Begins:

Submission of materials by December 20, 2018, will ensure full consideration. Review of applications will continue until the position is filled.

Salary Range/Pay Rate:

Commensurate with experience and qualifications.

Equal Employment Opportunity:

Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Background Screening Statement:

In connection with your application for employment, Kansas State University may procure a Background Screen on you as part of the process of considering your candidacy as an employee.